



**When:** Volunteer Orientation Meeting - 6/8/2019 10:30AM – 12:00 PM  
Wings of Wonder Event – 6/22/2019 11:00AM – 4:00 PM

**Where:** Burke Lakefront Airport  
*Parking: KIF will be invoiced \$7/vehicle. Give 1/2 of parking pass to parking attendant, the other half of the parking pass should be completed and given to KIF representative at check-in.*

- Team Captains arrive by 8:45 AM
- Volunteers arrive by 9:15 AM, stop at Check-In to sign in and get your nametag
- Group photo 10:30 AM
- What to wear:
  - Khaki shorts/pants  
(We request no cutoffs and appropriate length)
  - Kids in Flight T Shirt
  - Comfortable shoes
  - Hat
  - Sunglasses
  - Sunscreen
- Things to remember:
  - Safety First
  - Have fun, smile, and interact
  - Take breaks, as needed
  - Take a lunch break
  - Drink lots of water
  - No cell phones while “on duty”
  - Do not leave your team unless pre-arranged by Team Captains
  - Assist with clean up at the end of the day
- Emergency Numbers:
  - Barb Martic, President  
440-488-3382
  - Kelly Shaffer, Registration Coordinator  
440-463-5589
- Information Hotline:
  - Updated by 7:00AM on 6/22/2019  
440-951-2458